

COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

Report Author: Coordinator Governance & Integrity

Responsible Officer: Director Corporate Services

Ward(s) affected: (All Wards);

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

SUMMARY

Each year Council appoints representatives to several committees and external bodies.

Approval is sought to appoint Council representation to the committees and external bodies listed for the period December 2025 to November 2026.

A list of the appointments recommended to be made to committees and external bodies is included at Attachment One.

This report also proposes that the Yarra Ranges CEO becomes the Your Library Corporate Representative for Yarra Ranges Council.

RECOMMENDATION

That Council

- 1. Approve the appointment of representatives to committees and external bodies for the period December 2025 to November 2026, as per Attachment 1 to the report.***
- 2. Extend the appointment of the two (2) Board Members, represented by Councillors, to the Your Library Ltd from 1 year to 2 Years in line with the Your Library Ltd Constitution.***
- 3. Provide for the appointment of a Councillor for the remainder of this Council Term to the Eastern Region Group (ERG) of Councils in place of the Deputy Mayor in line with ERG change to elected representation.***
- 4. Appoints the following natural person as its Corporate Representative for Your Library Ltd (a public company limited by guarantee), Tammi Rose, Chief Executive Officer, Yarra Ranges Council.***

RELATED COUNCIL DECISIONS

During its meeting of 28 June 2022 Council appointed the Manager of Creative & Connected Communities as the Your Library Corporate Representative for Yarra Ranges Council.

The current appointments to committees and external bodies were made at the Council meeting held on 10 December 2024.

DISCUSSION

Committees and External Bodies

The appointment of Councillors to committees and external bodies ensures that Council's interests, along with those of the broader community, are effectively represented.

It is essential that appointees understand the nature of the appointment and their role, whether as a delegate or a member of a governing body, and commit to attending meetings as required. Councillors should familiarise themselves with key governance documents for committees such as constitutions or terms of reference and seek a briefing if needed.

Your Library Corporate Representative

Under the Your Library Ltd Constitution there are two types of position that Council needs to support to meet its governance requirement.

- Board Members, represented by Councillors. These roles are also asked to nominate to be members of the Your Library Audit and Risk Committee. These roles are there to guide the Your Library entity in a municipality blind manner.
- Corporate Member, representative by senior officers, which represents the specific interests of each specific Council including during representative meetings of the Members such as during the Annual General Meeting.

During its meeting of 28 June 2022 Council appointed the Manager of Creative & Connected Communities as the Corporate Representative for Yarra Ranges Council. Since this appointment it has become apparent that this role would be more appropriately appointed to the Yarra Ranges CEO, Tammi Rose. This report proposes that the Yarra Ranges CEO becomes the Corporate Member representative for Yarra Ranges Council.

FINANCIAL ANALYSIS

Any costs associated with a Councillor's role as delegate can be met from within approved operational budgets.

APPLICABLE PLANS AND POLICIES

The appointment of representatives to the committees and external bodies listed ensures that the interests of Council continue to be properly represented, together with those of the wider community, and therefore contributes to meeting Council's strategic objectives

SUSTAINABILITY IMPLICATIONS

While this report has no direct economic or environmental impacts, there are social implications associated with Councillor representation on committees and external bodies. These include the opportunity to participate in meetings, activities and events, and to report back to Council on relevant matters.

COMMUNITY ENGAGEMENT

No community consultation has been undertaken in respect of the recommendations in this report. The committees and external bodies listed within the attachment to this report will be notified of appointments once made by Council.

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

Not relevant.

RISK ASSESSMENT

There are no risks associated with the recommendations in this report. However, consistent participation by appointed Councillors is important to maintain Council's representation and support the achievement of strategic and community outcomes.

CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

1. Appointments to External and Other Bodies 2025-2026